



September, 2015

Dear Student:

Please accept this letter as an invitation to apply for service on the Mayor's Youth Council of Newport Beach.

The Mayor's Youth Council was primarily established as a means of providing a direct line of communication between the City's high school age youth and the Mayor of Newport Beach. The students will act in an advisory capacity with respect to community affairs and activities that affect youth.

One of the main goals of the Council is to connect Newport Beach teens to their community. Youth Council members are expected to be involved the planning, organization and implementation of events such as Youth Government Day, Recreation special events, and community service projects.

The anticipated time commitment will include nine Monday evening meetings from October through June. In addition to these meetings, the Mayor's Youth Council may schedule committee meetings and require members to attend events and activities related to their responsibilities. The City and the School District are not responsible for providing transportation to meetings, events or activities.

Enclosed are application materials in hopes that you will apply for the 2015-16 Council. The application deadline is September 25, 2015. Please contact me at 949-644-3150 or e-mail me at [jharmon@newportbeachca.gov](mailto:jharmon@newportbeachca.gov), if you have any questions.

Sincerely,

Recreation Supervisor

City of Newport Beach  
Mayor's Youth Council 2015-2016  
**APPLICATION FOR APPOINTMENT**

NAME \_\_\_\_\_ GRADE \_\_\_\_\_ PHONE \_\_\_\_\_ SCHOOL \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

\_\_\_\_\_  
E-mail

1. Please list any previous leadership, volunteer, and/or community service experience.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please list any extracurricular student activities you plan on participating in this year.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Please describe how you believe Youth Council will benefit the Newport Beach Community.

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\_\_\_\_\_  
\_\_\_\_\_

4. What would you like to accomplish as a Youth Council member?

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\_\_\_\_\_

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Return this form to City Hall no later than **Friday, September 25, 2015** to:

City of Newport Beach  
Recreation Services  
100 Civic Center Drive Building E  
Newport Beach, CA 92660  
Attn: Jonathon Harmon

For further information please call Jonathon Harmon, Recreation Supervisor, at (949) 644-3150. Applications can also be faxed to (949) 644-3155 or e-mailed to me at [jharmon@newportbeachca.gov](mailto:jharmon@newportbeachca.gov)

### **QUALIFICATIONS AND SELECTION PROCESS**

#### **QUALIFICATIONS**

1. Students in **ALL** high school grades are eligible.
2. Student must be a resident of Newport Beach.
3. Expected to be well spoken and serious about the program.
4. Ability to attend monthly meetings without absence.
5. Ability to complete required projects/tasks on time and attend Mayor's Youth Council events.

#### **SELECTION PROCESS**

1. Completion of the required forms by both parent and student.
3. Qualified applicants will be selected by the City of Newport Beach, Recreation Supervisor and given official appointment by the Mayor of Newport Beach.

City of Newport Beach

Mayor's Youth Council 2015-16

**PARENT CONSENT FORM**

I, the undersigned parent/guardian, have reviewed the information provided regarding the Mayor's Youth Council and grant permission for my daughter/son named below to apply for appointment. I understand the anticipated time commitment and grant permission for my daughter/son to attend the meetings, events and activities associated with the Mayor's Youth Council should she/he be appointed. I further understand that the City and the School District are not responsible for providing transportation to meetings, events and activities.

**By signing this I am committing to make attendance at Youth Council hosted events my priority and will attend the mandatory Youth Government Day and special events.**

\_\_\_\_\_  
NAME OF STUDENT

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE